

ABA Step by Step Registration Instructions

The following document is intended to assist members with purchasing their ABA license/membership through our online registration system via Zone 4. With cycling having many different disciplines and license types, registration can be confusing, hopefully this document can guide you through the process smoothly.

FAQ

1. Can I change my license after I have purchased it?

A: Yes, you can change your license at a later date. To change your license just email <mailto:info@albertabicycle.ab.ca> and let them know any changes required. If there are additional fees the credit card you used to purchase your membership initially will be charged the difference.

2. What if I belong to more than one club?

A: You only pay for your membership with ABA once. If you are part of more than one club and are registered through ABA, you can show any other club you belong to your license. Clubs may still have fee associated with their club you would need to pay directly to the club.

3. Can I get a refund?

A: Alberta Bicycle Association membership refunds are not permitted once the membership has been issued. Prior to issuance, membership applications may (at the discretion of the ABA) be cancelled minus registration provider charges.

4. How long does it take until I receive my license?

A: Licenses are now digital and will be emailed to the email provided in the registration. Depending on the time of year licenses can take up to 10 days to be processed and will only be done so once all information required is provided. If it is past 10 days please contact the ABA, the license may have gone to your junk mail or there may be an issue with the license.

5. What if information is wrong on my license?

A: The information on your license is pulled directly from the registration system. ABA only changes information regarding the licensing categories. Any incorrect information can be changed by the ABA, just send us an email and we can update and resend the license.

6. How long is my membership good for.

A: All memberships are valid until December 31st of the year they were purchased.

What type of license is best for you

Before you begin the process, you should know the type of license you wish to purchase. Below is a chart which shows which licenses are good for which activities. Notes below on some of the license categories and requirements.

	General Membership	U17 General Membership	Provincial/Citizen Race License*****	UCI Technical License	UCI Technical License-Commissaire Only	UCI Race License (Single Sport)	Full UCI Race License**
Participate in registered non-BMX Club activities (rides, instructional clinics, midweek racing)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Participate in registered BMX home club activities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Race in Provincial Sanctioned races in AB			<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Race in Provincial BMX AB Cup races			<input type="checkbox"/>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Compete in National championships, UCI sanctioned events outside of AB					<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Work as a coach, team manager, soigneur, organizer, mechanic, caravan driver, agent ***				<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Work as a commissaire***				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

LICENCE REQUIREMENTS

- All members must be covered under a federal or provincial hospital or medical plan.
- A passport-style photo of the license holder (for UCI Race licenses only). Your license will not be issued until a suitable photo has been uploaded.
- All members must sign a waiver. This is done through the online registration process. **For riders under 19 years of age, a parent/guardian must sign the electronic assumption of risk.**

- All members must choose a primary discipline (BMX- Bicycle Moto Cross | CX- Cyclo-Cross | DH- Downhill | XC- Cross-Country | Road | Track)
- **Important note for all UCI Athletes over 35 years old:** All athletes aged 35 years or older must decide at the time of license application to compete in either Elite or Master for the entire season. Changes between Master and Elite are only possible at the time of annual license renewal. Mid-season changes between Elite and Master are not possible.

ADDITIONAL INFORMATION

* You can only select the sports which correspond to your license. For instance you **cannot** add Cyclo-cross to a MTB/DH/Enduro ONLY license

** Masters 55+ are not valid for BMX. Only UCI BMX Adult, UCI BMX Youth licenses are valid.

*** Must have the appropriate credentials to register for a number of technical license categories

- Coaches must have completed training and/or certification as an NCCP cycling coach.
- Commissaires must have completed training and passed evaluation at the appropriate level.
- Drivers must have successfully completed Cycling Canada's online Caravan Driver Training.

**** Anyone purchasing a technical license in addition to an ABA or UCI license will only pay one license fee, whichever is greater.

Note: UCI license ability categories are NOT CONFIRMED until the license has been processed and issued.

*******Provincial Race licenses do not allow for upgrading, licensees can only race in Novice or Citizen**

Registration

After you have clicked on the link to open up the ABA 2023 Membership Registration, you will have 2 options to start the registration process. If you have previously registered a user login with zone 4 you may enter your credentials. If not, click **Add First Person**.

2023 AB Bicycle Membership

Zone4.ca Home > Online Registration

Inscription en ligne disponible e

Registration Closes: **Nov 1, 2023**

[Contact](#)

Registration for the 2023 AB Bicycle Membership isn't open yet, but you may review the complete registration process and run a TestMode transaction (no money is charged) to make sure all the information is correct and functioning properly.



Administrator Option:

Enable KIOSK Mode

[Add First Person](#)

Optional QuickList [?](#)

QuickList User Login: If you are not a QuickList user yet, you may enter your e-mail address and a password and click Login/Signup to have Zone4 store your registrations for fast and easy entry in future events.

Email:

Password:

Remember Me:

[Login/Signup](#)

If you have not set up the zone 4 login you will need to enter in all the personal information for the licensee. If you have, please make sure the information is correct and you are registering the correct person (i.e. it is not your information while registering our child).

All information marked with a **red asterisk** is required information.

*Note- the age is as of the end of the year.

First Name: *

Last Name: *

Street Address: *

City: *

Province: * Alberta

Postal/Zip Code: *

Nationality: * Canada

Residency: * Canada

Birth Date: * Day Month Year
1 Jan 1980

Age (as of Dec 31): * (number)

Phone Number:

Email Address: *

Opt-In to general communication from Alberta Bicycle Association

We do allow members to self identify, though the UCI and Cycling Canada currently only recognize male and female, so all UCI licenses must have Male or Female.

Emergency contact is whomever is best to contact you in case of an emergency, this information will be on your license and shared with your club.

The ABA and Cycling Canada recognizes everyone's right to self-identify, If you wish to choose a General Membership you may set your gender to *unspecified*.

Currently the UCI only recognizes Male or Female genders and as such we are only able to provide UCI licenses categories with a male or female gender. By selecting this option your provincial code only will appear according to the racing category and gender you have chosen. If you would like to participate in UCI sanctioned races, you will be required to race as the gender on your license as UCI and/or any major national or international games organization's regulations regarding transgender or gender neutral athlete participation supersedes all national and provincial regulations.

If you have any question or concerns with regards to the anti-doping regulations please contact the CCES (<https://www.cces.ca/>) . If you have any question with regards to your eligibility at events on the national calendar please contact Cycling Canada

Gender: * Female

Male

Unspecified

Emergency Contact #: *

Emergency Contact: *

Next you will be asked to specify your club. If you are not with a club please click the second option, I am racing as an independent.

Club Information

If your club is not listed below it is because they are not affiliated with the ABA.

Please contact your club directly if you believe they should be listed.

Club Status: * \$0 I have joined an ABA sanctioned club

\$15 I am racing as an Independent

Trade Team:

If you are part of a club, once you click on the \$0 I have joined an ABA sanctioned club a new option will appear which will have all the clubs affiliated with the ABA listed. Scroll through the list to find your club.

If your club does not appear, they are not affiliated with the ABA, do not chose a different club unless you want that club on your licenses. Clubs will not be changed after the license is processed.

Club Information

If your club is not listed below it is because they are not affiliated with the ABA.
Please contact your club directly if you believe they should be listed.

Club Status: * \$0 I have joined an ABA sanctioned club
 \$15 I am racing as an Independent

Club/Team: * Alberta Randonneurs
 ATB Cycling Club
 54Blue
 Airdrie BMX Association
 Alberta Nationals Mountain Bike Race Association
 BD&P Law Cycling Club
 biciport Calgary Cycling Club
 Bike Shop Ride Club
 Blizzard Bicycle Club
 Bow Cyclist Club
 Calgary BMX
 Calgary Crankmasters Cycling Club
 Camrose Ski Club
 Cassette Collective YEG
 Central Alberta Bicycling Club
 Cochrane BMX
 Concept 3
 Cranked
 Cycle-Logic Cycling Club
 Cyclemeisters/Bow Cycle
 Deadgoat Racing
 Devon Bicycle Association
 Edmonton BMX
 Edmonton Masters Cycling Club

If your club is set up with ABA to register their membership, you may see another box appear which you will need to complete for your club membership. One example is below, but this will change depending on which club you are set up with and what information they require.

Women on Wheels YEG
 XC Bragg Creek Ski and Bike Society
 Trade Team:
St. Albert BMX Club Fee: * \$100 St. Albert Membership
 \$0 St. Albert Active Commissaire Only

(Appears once St. Albert BMX is selected)

Next you will be required to choose your license information, select whichever license best suits your needs at the time of registration.

UCI licenses are required for the BMX Provincial series.

Citizen/Provincial license is only valid for Novice or Citizen categories and only valid in Alberta.

UCI Technical Commissaire licenses are only valid for commissairing and may not be used for club rides, races or any other on bike activities.

License Information

If you have not held a ABA license in the past, you are required to submit proof of citizenship. This can be a drivers license, passport or birth certificate.

Please email a copy to info@albertabicycle.ab.ca

What type of license would you like?: *

- \$100 UCI Youth BMX license (2004-2017)
- \$120 UCI Adult BMX license
- \$118 UCI Mountain Bike Only (XC, Enduro, DH)
- \$118 UCI Track Only License
- \$118 UCI Paralympic License
- \$128 UCI Youth Racing License (2004-2017)
- \$172 UCI Racing License
- \$118 UCI Masters (55) License born before 1967
- \$45 UCI Technical License
- \$45 UCI Technical License-Commissaire
- \$128 UCI Cyclo-cross Only License
- \$118 UCI Cyclo-cross Only Jr. License
- \$120 Citizen/Provincial Racing License (Cat 5/Novice)
- \$45 General Non-Racing Membership
- \$35 U17 General Non-Racing Membership (non-BMX)

Please select your primary discipline: *

- BMX
- CX
- DH

Your primary discipline selection is for information purposes only and will not appear anywhere on your license.

Racing Category Selection

If you selected General Membership or U17 General Membership you can skip each step until your reach Waivers & Declarations. **Do not fill in the following section.**

For any type of racing license you next will need to indicate your racing discipline(s) and the age and ability category you're competing in.

If you have selected a single sport license only, you only fill in the information for the discipline. If you have a cross only license, only fill in Cross, if you have a track only license, only select Track, if you have an MTB only license, only select Enduro, XC or DH, if you have a BMX only license, only select BMX. Other licenses can choose as many disciplines as they may wish to compete in.

Technical licenses do not fill in this part of the registration.

Racing Categories Selection

If you have purchased a Racing License you must select your discipline and categories.

If you have purchased a **General Membership** please skip this section and proceed to the Waiver section.

If you have purchased at **Technical License** please proceed to the Technical Categories section

BMX:	<input type="checkbox"/>
BMX Cruiser:	<input type="checkbox"/>
BMX Freestyle:	<input type="checkbox"/>
Cyclo-cross:	<input type="checkbox"/>
Downhill Mountain Bike:	<input type="checkbox"/>
Mountain Bike Enduro:	<input type="checkbox"/>
Mountain Bike XC:	<input type="checkbox"/>
Para:	<input type="checkbox"/>
Road:	<input type="checkbox"/>
Track (non-BMX):	<input type="checkbox"/>

When you click to select your discipline a new set of options will be shown, the options shown will depend on which discipline you are selecting.

If you have purchased a Racing License you must select your discipline and categories.

If you have purchased a **General Membership** please skip this section and proceed to the Waiver section.

If you have purchased at **Technical License** please proceed to the Technical Categories section

BMX:

BMX 20 Inch Classification: * Challenge
 Championship

BMX Cruiser:

BMX Freestyle:

Cyclo-cross:

Downhill Mountain Bike:

In the example above, BMX, the next option is to select Challenge or Championship.

- Challenge- all ages, racing novice, intermediate, expert. The majority of racers will choose challenge
- Championship- Junior (17 &18 yrs. of age), U23(19-22 yrs. of age) Elite (23+), must have been an expert racer before choosing to move to Championship

Once you select the appropriate classification, you will have your age groups, click which ever age and gender category you belong to (age is as of December 31, so if you turn 8 on December 31 you would still choose 8 years old.).

Championship

Please select your age/gender * 5 yrs female (BW5)

Provincial category: 6 yrs female (BW6)

7 yrs female (BW7)

8 yrs female (BW8)

9 yrs female (BW9)

10 yrs female (BW10)

11 yrs female (BW11)

12 yrs female (BW12)

13 yrs female (BW13)

14 yrs female (BW14)

15 yrs female (BW15)

16 yrs female (BW16)

17-24 yrs female (BW17-24)

25-29 yrs female (BW25)

30-34 yrs female (BW30-34)

35-39 yrs female (BW35-39)

40-44 yrs female (BW40-44)

45-49 yrs female (BW40-49)

50-59 yrs female (BW50-59)

5 yrs male (BM5)

6 yrs male (BM6)

7 yrs male (BM7)

8 yrs male (BM8)

9 yrs male (BM9)

10 yrs male (BM10)

11 yrs male (BM11)

12 yrs male (BM12)

13 yrs male (BM13)

14 yrs male (BM14)

15 yrs male (BM15)

16 yrs male (BM16)

17-24 yrs male (BM17-24)

25-29 yrs male (BM25-29)

*Note, not all age categories are shown here

After this you will need to select your ability category, Novice, Intermediate or Expert. If you are new/have not been upgraded by ABA, you select Novice.

If you are new to BMX please select Novice. All upgrades are processed through the ABA, please contact us directly if you believe you should be upgraded.

Please select your ability category: * Novice
 Intermediate
 Expert

BMX Cruiser:

Below is another example for a Road license. Once you click Road you will need to select your age group (as of December 31st) and then your ability category. New racers start in Cat 4, a Provincial/Citizen license would select Citizen as the ability category.

Road:

Road Category: * Under 13 women (RWU13)
 Under 13 men (RMU13)
 Under 15 women (RWU15)
 Under 15 men (RMU15)
 Under 17 women (RWU17)
 Under 17 men (RMU17)
 Junior women (RWJ)
 Junior men (RMJ)
 Under 23 women (RWU23)
 Under 23 men (RMU23)
 Elite women (RWE)
 Elite men (RME)
 Master women 35-44 (RWMA)
 Master women 45-54 (RWMB)
 Master women 55-64 (RWMC)
 Master women 65 (RWMD)
 Master men 35-44 (RMMA)
 Master men 45-54 (RMMB)
 Master men 55-64 (RMMC)
 Master men 65 (RMMD)

New racers must start in Cat 4.

Upgrades will be calculated as per ABA policy which can be found at <http://www.albertabicycle.ab.ca/upgrade>

If you have previously held a UCI license from outside Alberta please contact info@albertabicycle.ab.ca so you can be placed in the correct category, if possible please include a copy of your previous license.

Please select your Road Ability: ? * Citizen
 4
 3
 2
 1

Technical Information

If you are a commissaire, coach, mechanic etc. you will need to fill in the information which pertains to you.

You can skip this selection if you do not participate outside of riding/racing.

Most of these license designations will require specific training, please ensure you have completed all the required courses prior to purchasing your license. We do verify all technical licenses.

Both the Commissaire and Coaching sections require further information.

For Commissaires, unless you have been upgraded by the ABA, please select Provincial C.

For Coaches select the one that matches the coaching courses you have taken, you can verify courses through the locker. Only Cycling coaches are eligible for an ABA coaching license.

Commissaire (Official) Information

If you are a trained commissaire (official) who will be actively commissairing during the season, please fill out the information below

I am a BMX Commissaire:

I am a CYCLO-CROSS Commissaire:

I am a MTB Commissaire:

Commissaire Level:

- Provincial C (MCC)
- Provincial B (MCB)
- Provincial A (MCA)
- National (MCN)
- National Elite (MCNE)
- International (MCU)

I am a ROAD commissaire:

I am a TRACK commissaire:

Coach Information

I am an NCCP Cycling Coach:

Coaching Level: *

- Community Coach Trained (CCT)
- Introductory Coach Trained (ICT)
- Introductory Coach Certified (ICC)
- Performance Coach Trained (PCT)
- Performance Coach Certified (PCC)
- Level 1 - Old NCCP (C1)
- Level 2 - Old NCCP (C2)
- Level 3 - Old NCCP (C3)
- Level 4 - Old NCCP (C4)
- Level 5 - Old NCCP (C5)

I understand and agree to abide by all *

For any other technical designations, you will just need to check the proper designation. For anyone who is PMBI certified, this is where you would indicate this.

Other License Categories

Please indicate if you require any other codes on your UCI license. If you are selecting an option which requires specific training, please be sure to send confirmation you have met the requirements to info@albertabicycle.ab.ca.

If you do not require any of these codes you may skip this section.

- Manager:**
- Driver (must meet UCI requirements):**
- Motorcycle Driver:**
- Mechanic:**
- Soigneur:**
- Rider's agent (UCI certified):**
- Pilot:**
- Event Organizer:**
- PMBI:**

Waivers & Declarations

The next section is a series of waivers and declarations required to purchase your license. Waivers will default depending on the age of the person purchasing the license. Anyone under 18 years of age will need their Parental Consent for filled in.

These are all mandatory as indicated with the **red asterisk** please make sure you take the time to read the information and check the appropriate box. These are often missed, and the registration will not complete without them.

Additional Information/Options

Anyone with a Provincial/Citizen license or UCI license will need to upload a photo. This just needs to be a photo of the licensee's face and should have **NO HATS, NO HELMETS, NO SUNGLASSES**.

Unsuitable photos will not be used.

If your photo will not upload, you may email it to the ABA.

A new photo is needed each year

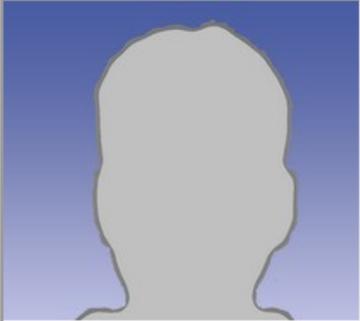
License photo

Please upload a new photo, even if you did so last year.

NO HATS OR SUNGLASSES

If the photo will not upload you may email one to info@albertabicycles.ab.ca

Please upload your headshot here:



Click to Browse for an Image

The additional options are completely up to the person who is registering.

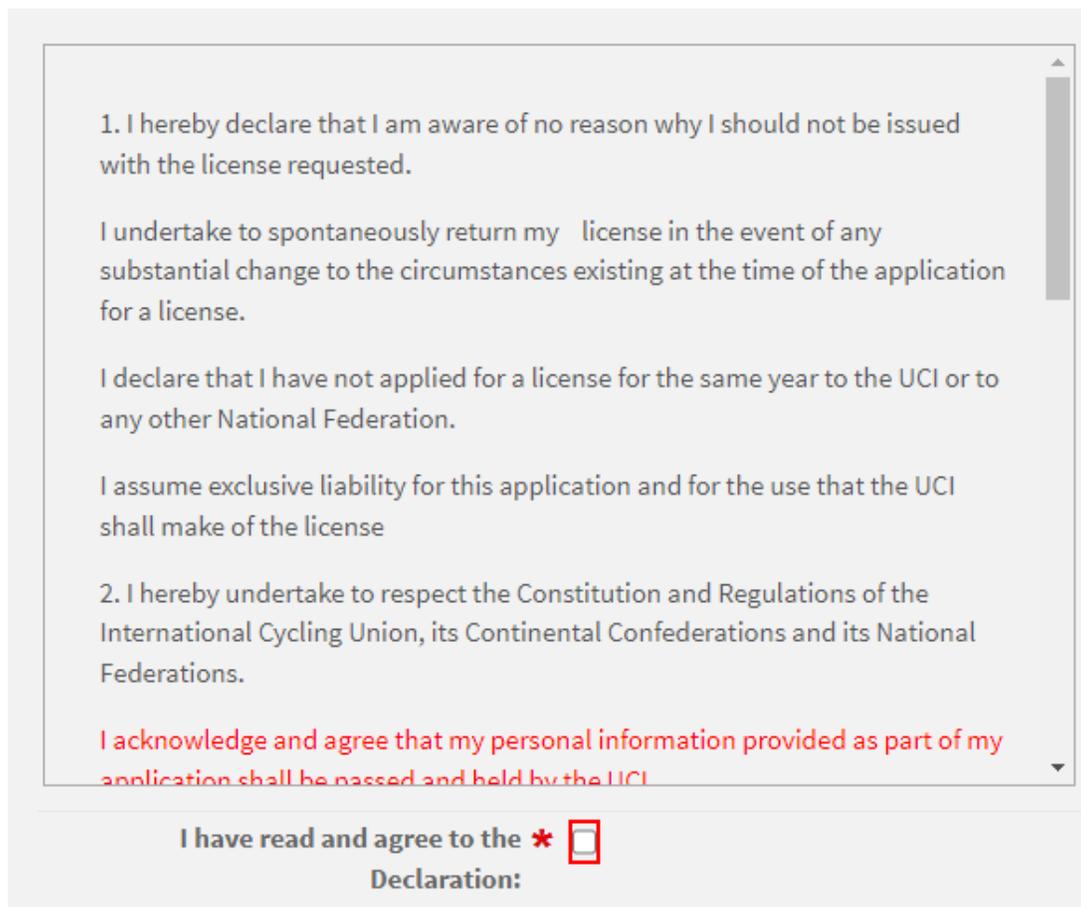
Plastic copies of your license are only to be checked when they are required by your trade team, Cycling Canada or racing in a country which does not accept digital licenses (although this is a UCI provision).

Additional insurance can be purchased, but is also completely optional. ABA insurance does not include coverage outside of ABA sanctioned events.

Completion

Once you are completed the form, you will need to click continue.

If you are missing a mandatory field, that field will be highlighted in red, and it will not let you continue.



1. I hereby declare that I am aware of no reason why I should not be issued with the license requested.

I undertake to spontaneously return my license in the event of any substantial change to the circumstances existing at the time of the application for a license.

I declare that I have not applied for a license for the same year to the UCI or to any other National Federation.

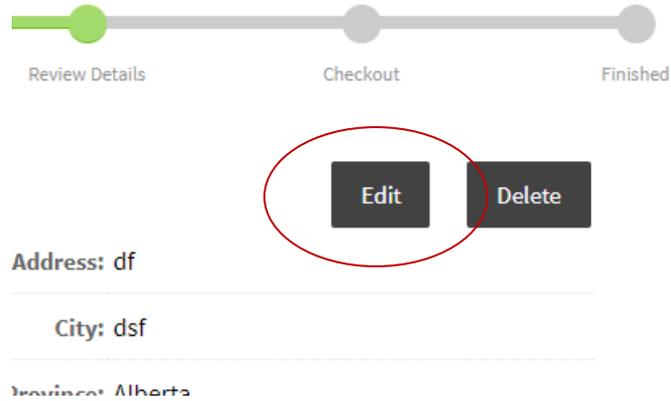
I assume exclusive liability for this application and for the use that the UCI shall make of the license

2. I hereby undertake to respect the Constitution and Regulations of the International Cycling Union, its Continental Confederations and its National Federations.

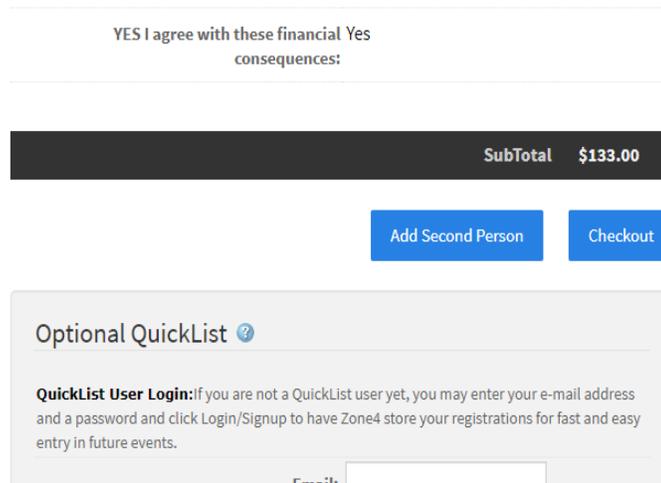
I acknowledge and agree that my personal information provided as part of my application shall be passed and held by the UCI

I have read and agree to the * Declaration:

Once you click Continue you will be taken to a page where you can see all the information entered. If there is an error, you can click the EDIT button on the top.



If all the information is correct there are two options, Add Second Person or Checkout.



If you have a second person to register, click Add Second Person, the registration will bring you back to the beginning of the registration to add the next person.

After all registrations have been completed click Checkout. Here you will need to select your payment method and then enter your payment details.

Once this is completed, you will be sent a receipt from ZONE 4 to whichever email address you have indicated on the payment page.

Your license will be sent directly to the email address that is associated with each registration.